



Inspire Community Support Services is a non-profit, multi-service community-based agency.

The agency is currently looking to fill a casual Residential Counsellor position to join the department of Residential and Respite Services. This position will work out of our Respite Home in Cornwall and travel may be required to perform in-home respite services for clients. This position is compensated at an hourly wage determined by the existing Collective Agreement.

**Position Title:** RESIDENTIAL COUNSELLOR - CASUAL

**Reporting Relationships:** Reports to the Program Manager – Residential, Respite and Support Services

**Position Summary:**

Responsible to provide direct care and support to clients.

**Education:**

Completion of a two-year college diploma in the social services or early childhood education field.

**Knowledge:**

- Knowledge of case management, respite program delivery, assessment, and evaluation methodologies, processes, and practices
- Knowledge of developmental disabilities and complex special needs
- Knowledge of office as well as the broader agency units and divisions, community and ministry partners, and non-profit sector
- Knowledge of relevant governing legislation, policies and procedures
- Knowledge of office productivity software and databases, discipline-specific software, enterprise software, and technology devices

**Experience:**

No previous work experience is required.

All interested parties are invited to submit their resume and cover letter to the attention of Lisa Waldroff, Director Finance, Human Resources & Administration via email at [lwaldroff@inspire-sdg.ca](mailto:lwaldroff@inspire-sdg.ca) no later than **4:00 PM on Friday, August 5, 2022.**

Inspire Community Support Services is committed to Employment Equity. We welcome diversity in the workplace and encourage applications from all qualified individuals including members of visible minorities, aboriginal persons, and persons with disabilities. We comply with the AODA (Accessibility for Ontarians with Disabilities Act) and will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities. Applicants need to make their accommodation needs known when contacted.

We thank all applicants for their interest, however, only those under consideration will be contacted.